

Angel Fire Public Improvement District 2007-1

3382 Hwy 434, Unit A

PO Box 1046, Angel Fire, NM 87710

575-377-3483

Board Meeting Minutes

November 12, 2020 at 2:00 pm at the PID Board Room

- A. Call to Order – Vice Chairman Borgeson called the meeting to order at 2:10 pm.
- B. Roll Call – Present were Vice Chairman Borgeson, Director Paul Cassidy (by phone), and Director Kevin Mutz (by phone). Director Rakes joined the meeting at 2:16 pm. Chairman Young was absent. A quorum was present. Sally Sollars, District Administrator, was also present.
- C. Approval of Agenda – Director Cassidy moved to approve the agenda. Director Mutz seconded. Roll call vote: Vice Chairman Borgeson; aye, Director Cassidy; aye, Director Mutz; aye. The motion carried with none opposed.
- D. Approval October 8, 2020 Minutes – Director Cassidy moved to approve the October 8, 2020 minutes. Director Mutz seconded. Roll call vote: Vice Chairman Borgeson; aye, Director Cassidy; aye, Director Mutz; aye. The motion carried with none opposed.
- E. Requests and Responses from the Audience – None.
- F. Announcements and Proclamations – None.
- G. Executive Session – At 2:12 pm Vice Chairman Borgeson announced that we would have a closed Executive Session Meeting and that no decisions would be made and only items on the agenda would be discussed. Chairman Borgeson called for a motion to enter Executive Session. Director Mutz moved to enter executive session. Director Cassidy seconded. Roll call vote: Vice Chairman Borgeson; aye, Director Cassidy; aye, Director Mutz; aye. The motion carried with none opposed.

Vice Chairman Borgeson returned the Board Meeting open session at 2:22 pm by stating “No decisions were made during the Executive Session and the only items discussed were on the agenda”.

H. Business

- 1. Discuss and Approve Resolution 2021-5 Approving Administrator Restricted Online Bank Access – Ms. Sollars said that this Resolution is in response to not always receiving the bank statements in time to produce the monthly Treasurer’s Report. This would authorize the Administrator to view account balances and download bank statement online. However, Ms. Sollars is recommending that this item be tabled. By Resolution 2015-14, the Administrator was given the authority up to \$500 to manage and use a debit card account for office expenses. This draft of the resolution has the Administrator expressly not authorized to manage the debit card account. Director Rakes moved to table Resolution 2021-5. Director Cassidy seconded.

Roll call vote: Vice Chairman Borgeson; aye, Director Rakes; aye, Director Cassidy; aye, Director Mutz; aye. The motion carried with none opposed.

2. Discuss Payment of Insurance in advance of the December meeting – Ms. Sollars introduced this item saying the timing of the insurance payments is before the December Board Meeting, which causes late payments and associated late fees. The insurance company will not change the date. The amount of the payments is known, but the invoices have yet to arrive. Director Cassidy moved to approve payment of insurance prior to the December Meeting. Director Rakes seconded. Roll call vote: Vice Chairman Borgeson; aye, Director Rakes; aye, Director Cassidy; aye, Director Mutz; aye. The motion carried with none opposed.

- I. Consent Agenda – Director Mutz moved to approve the consent agenda. Director Cassidy seconded. The motion carried with none opposed.

1. Stelzner, Winter, et al; Invoice #16500 - \$475.46
2. Beasely, Mitchell & Co.; Invoice dated 10/31/20 - \$2,383.2
3. DTA; Invoice #2009220 - \$3,750.00
4. Daniels Insurance (Cincinnati Ins.); Invoices due 12/10/20 – 7,681.00
5. Sally Sollars; Invoice #125 - \$5,674.13
6. Hasford Rentals; Invoice #91 - \$300.00
7. Northern NM Gas; Invoice dated 10/31/20 - \$46.58
8. Kit Carson Electric; Invoice dated 11/5/20 - \$59.70
9. CenturyLink; Invoice dated 10/25/20 - \$13.26
10. T-Mobile; Invoice dated 10/21/20 - \$44.18
11. Petty Cash Report; Balance \$98.77

- J. Reports

1. Administrative Report – Ms. Sollars reported that the price changes on the District owned properties have gone into effect. The broker has been on vacation, but Vice Chairman Borgeson supposed there would be many inquiries based on his own experience during this time.

There were no September collections and none were anticipated. The Colfax County tax bills were sent out on November 1. The office has received many more calls than normal from prospective buyers, title companies, and banks. Two prepayments totaling \$28K were received since the last Board meeting. The Quarterly Report was submitted to DFA last month before deadline. The debt service payment and bond call were made. Payment of \$785K principal reduced the annual debt service by about \$25K.

Gathering the meter numbers for the next Kit Carson rebate is on the agenda for tomorrow. There are eight properties on the list.

2. Treasurer's Report – Vice Chairman Borgeson asked if there were any questions. There were none.

- K. Adjournment – Vice Chairman Borgeson adjourned the meeting at 2:32 pm.

Next Regular Board Meeting will be December 10, 2020



Don Borgeson, Vice Chairman/Chairman Pro Tem

ATTEST:



Sally Sollars, District Administrator